



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

August 9, 2017

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of July 12, 2017

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2017

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Award of Contract PTSA-1-2017, Joint Sealing of Sanitary Sewers and Trenchless Sanitary Sewer Partial Pipe Length Repairs.

ADJOURNMENT:



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REGULAR MEETING

August 9, 2017

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were, Eric S. Grimm, Rebecca W. Kaminsky, Michael P. Crall and Michael A. Silvestri. Also present were Romel L. Nicholas, Solicitor, Chad Handley, Engineer, Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager and Patricia Mowry, Financial Controller. Mr. Grimm participated via teleconference.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the July 12, 2017 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Silvestri

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri

VISITORS: None

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas indicated he was reluctant to offer an opinion on the "Time of Sale Dye Testing and Enforcement" at this time. There was a lengthy discussion of the procedures the Authority is currently performing, the context of the current Ordinance, requirements of the ALCOSAN Consent Order, and the DC Corrective Action Plan, and steps to move forward to broaden the scope of lateral testing. The Board's direction is to seek a modification of the current Ordinance. Management is tasked with coordination with the Township and to recommend modifications that will meet all the objectives of the legal requirements as well as the Authority's short and long-term goals.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Hidden Brook emergency repair project. The Authority still has not received the letter from the PaDEP confirming that the previous consent order is no longer applicable. Management will follow up with the PaDEP to obtain the letter. Mr. Hanley indicated HRG will proceed with the survey work, base mapping, and preliminary design. HRG will not disturb any earth, until the letter is received from the PaDEP.

Mr. Hanley reported the status of the DC WPCP Interceptor Improvements project. The design is progressing, with the concentration over the last month on permitting. Mr. Hanley had a productive meeting with the Washington County Conservation District regarding permit modifications for the permits that have been issued. Mr. Hanley will follow up with the PaDEP on the NPDES permit modifications.

Mr. Hanley reported a PADOT permit will be required for the DC WPCP Interceptor Improvements project. Mr. Hanley recommended a blanket PADOT authorization form to be executed and for the Board to appoint Mr. Handley as the Authority's agent, considering HRG is the Authority's consulting engineer, and this is a typical application form for most projects that the Authority will be constructing now and in the future. This will enable the application process to flow more expeditiously.

Enoch E. Jenkins, Manager

Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Operation Manager

Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager

Patricia A. Cody, Administrative Assistant

Motion: To authorize Mr. Hanley, HRG Inc., as the Authority's agent to apply for Highway Occupancy permit with PADOT.

Moved by Mr. Grimm, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri

Mr. Hanley reported the Status of the Primrose development. Primrose is under construction. The project is slow moving. The Contractor estimated ten days of construction, and it is way past that time period.

Mr. Hanley reported Management requested he provide a service order for the review of the KLH Engineers, Inc. evaluation of options for the deteriorating Rutledge Drive area Sewer. Mr. Hanley will provide input and further options and evaluation of cost savings alternatives for the replacement.

Motion: To approve Service Order 6966.0411 for the Rutledge Drive Sewer System Rehabilitation for an amount not to exceed \$2,500.

Moved by Mrs. Kaminsky, Seconded by Mr. Silvestri

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the July 28, 2017, flooding that occurred at the Donaldson's Crossroads Treatment Plant Replacement Project site. GHD's structural engineer performed an assessment of the site on August 8, 2017, and provided a memorandum which stated the walls, slab, and overall tanks are structurally sound and there is no cause for concern as a result of the recent flooding. Management prepared a written documentation of the event with photos for the file.

Mr. Jenkins reported the pilot test for the dewatering facility went well. Management and GHD will evaluate equipment alternatives and pricing.

Mr. Jenkins reported on the July 28, 2017, flooding that occurred at the Donaldson's Crossroads Treatment Plant. The heavy downpours in the region caused flooding of the Chartiers Creek and adjacent tributary. The 'in-ground' plant became submerged from the flood waters for approximately eight hours. Staff performed exceptionally to protect vital treatment components from the rising flood waters. The clean-up and sanitation of the site was conducted throughout the day on July 29th. The equipment damage was minimized due to the efforts of the field staff. The DEP was formally notified of the incident and a Non-compliance Report was filed.

Mr. Jenkins reported the status of the Donaldsons Crossroads Corrective Action Plan. The semi-annual report was submitted on July 21, 2017. As part of the requirements indicated in the plan, the Authority planned and budgeted for several sewer rehabilitation projects.

Mr. Jenkins reported the status of the sewer rehabilitation project Contract PTSA -1-2017 for the Joint Sealing and Trenchless repairs. The bid specifications were prepared and advertised on July 28, 2017. Sealed bids were opened at 10:00 am on August 9, 2017. The bid specifications tabulation was distributed. The bids ranged from \$169,477.50-\$426,581.64 for a two year period based on unit prices. Mr. Jenkins recommended award to State Pipe Services.

Motion: To award Contract PTSA -1-2017 for the Joint Sealing and Trenchless repairs to State Pipe Services for Year 1 - \$99,512.50 and Year 2- \$69,965.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri
OPERATIONS MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported the status of the BR NPDES Permit Renewal. Management submitted comments to PaDEP well within the 30 day comment period. . It is our understanding that once comments are received that the permit will have to be published again due to removing the parameters of concern.

Mr. Chucuddy reported there was a sanitary sewer overflow on July 21, 2017 on Rt. 19, in the vicinity of the Applebee's restaurant. The overflow was in the Donaldsons Crossroads watershed. The line was cleared and televised. It was undetermined what caused the blockage. The DEP was formally notified of the incident and a Non-compliance Report was filed.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: This was not provided this month, next month will summarize July and August.

FINANCIAL CONTROLLER'S REPORT:

Ms. Mowry reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project based upon GHD's monthly progress report No. 17 as distributed. The General Contract remains behind schedule by approximately two months. A recovery plan was requested by GHD from the Contractor.

Ms. Mowry distributed a draft electrical change order to be presented next meeting for approval. The net change order was \$35,364.51.

Ms. Mowry recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the pay applications as submitted by the Contractor's and as listed on the PV loan summary.

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2017.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$793,918.49 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm,

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri

Fund	Disbursement	Total
Operating	Checks: 3001 through 3078	\$94,525.92
Payroll	Transfer from Operating to Payroll fund	\$75,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$71.97
Developer Fund	Check. No. 1012	\$11,784.59

CFS Capital Improvement Fund	Requisition 2017-7	\$53,036.54
Zion Bank Construction Fund	Requisition	\$0.00
2016 PV- Construction Fund		\$552,861.41
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:12 p.m.

Moved by Mr. Silvestri, Seconded by, Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grim, Rebecca W. Kaminsky, Michael P. Crall, and Michael A. Silvestri

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Silvestri	Approve meeting minutes of July 12, 2017	Approved
2	Grimm	Crall	To authorize, Mr. Hanley, HRG Inc., as agent to apply for Highway Occupancy permit with PADOT.	Approved
3	Kaminsky	Silvestri	To approve Service Order 6966.0411 for the Rutledge Drive Sewer System Rehabilitation in the amount of \$2,500.00.	Approved
4	Crall	Kaminsky	To award Contract PTSA-1-2017 for the Joint Sealing and Trenchless repairs to State Pipe Services for Year 1-\$99,512.50 and Year 2-\$69,965.00	Approved
5	Kaminsky	Grimm	Approve disbursements in the amount of \$793,918.49	Approved
7	Silvestri	Kaminsky	Adjourn the Meeting at 8:12 p.m.	Approved